**Ballina Begin Together Awards Fund Application:**

**CLOSING DATE: January 15th 2020 CLOSING TIME: 5pm** **DATED ISSUED:**

**Project Overview**

Ballina was fortunate to win the Bank of Ireland Begin Together Awards in 2020 in the 4-7k population category; a collaborative effort spearhead by Ballina Chamber of Commerce.

As a result the winning town won €10,000 and as a means to allocating the funding,

Ballina Chamber of Commerce, working with Mayo County Council Local Enterprise Office, invites applications for the Begin Together Awards Funding Application.

BOI Begin Together Awards recognises the spirit of Enterprise and resilience in towns. The Covid 19 pandemic has emerged as the biggest challenge and in Ballina topping their category, Ballina has been recognised as a community who have come together to support local recovery and rebuild in response to Covid 19.

# Requirements

Ballina Chamber of Commerce is seeking to administer the BOI Begin Together funding application, with the support of Mayo LEO in order to ensure transparency and accountability is adhered to, and projects are judged fairly in accordance with the selection criteria.

The programme will offer a grant under the following category;

A number of projects will be awarded between €1,000 and €3,000, to support their project.

## **Selection Criteria**

|  |  |  |
| --- | --- | --- |
| **Declaration** | Yes/No | Result |
| In recognition of your Project application, Are you in a position to deliver the proposed project? | Yes/No |  |
| Have you previous experience in this area? | Yes/No |  |
| Is your Project community focused with emphasis on Enterprise, Local Recovery and Resilience.  | Yes/No  |
| Overall result |  |

Applicants must pass the selection criteria in order to progress to the Award criteria evaluation.

## **SECTION 1 – YOUR ORGANISATION**

|  |  |
| --- | --- |
| **Name of Group / Organisation** |  |
| Address |  |
| Contact name |  |
| Role in Group/Organisation  |  |
| Telephone number |  |
| E-mail  |  |

**STRUCTURE OF GROUP / ORGANISATION**

Does your group have/hold the following?

Chairperson [ ] Secretary [ ]  Regular Meetings [ ]  Annual General Meeting [ ]

Please give details: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Year established: **\_\_\_\_\_\_\_\_**

Purpose of group/organisation**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

How does your organisation link in with other organisations in your area? **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SECTION 2 – Project Details**

Please outline details of the project:

|  |
| --- |
|  |
|  |
|  |

When will your project begin?

When will your project be completed?

**FUNDING**

€

|  |  |
| --- | --- |
| Amount being applied for under the BOI Begin Together Award: |  |
| Is this amount a partial or total project cost?€ | [ ] Partial | [ ] Total |
| If partial, give the estimated total project cost: |  |

**Any Other Details to add to your application?**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Notes to Applicants**

**The following should be considered:**

* The winning applicants must be in a position to complete the project by 6 months of award.
* Any queries to be submitted by email or phone to chamber@ballina.ie | 096 72800.

**Award Criteria**

|  |  |  |  |
| --- | --- | --- | --- |
| Criterion A | Weighting  | Maximum Marks | Minimum Marks Required |
|  | 70% | 70 | 35 |
| Title | Project Delivery |
| Description | Comprehensiveness and quality of the project delivery to address the needs and requirements of the stakeholders. Clearly demonstrate and outline on how you will deliver the project |
| Criterion B | **Weighting**  | **Maximum Marks** | **Minimum Marks**  |
|  | 30% | 30 | Not applicable |
| Title | Cost of Programme |
| Description | Overall cost of delivering the project including a breakdown of costs |